

Full-Time (Includes breakfast, lunch, and snacks)	1s/2s Room: 7:30 AM - 5:30 PM	
	3s/4s and 4s/5s Room: 7:00 AM - 6:00 PM	
18 to 24 months (inc. yoga and gym activities)	M ~ \$246 per week	NM ~ \$278 per week
24+ months (inc. yoga and gym activities)	M~ \$223 per week	NM ~ \$259 per week
3s/4s and 4s/5s (inc. yoga, creative movement & music, swim and gym)	M~ \$204 per week	NM ~ \$230 per week
Late Pick Up		
<p>A late fee will be imposed on families arriving more than five minutes after their child's home base closing time.</p> <p>The late fee is \$5.00 per five minutes (\$5.00 for 6 – 10 minutes, \$10.00 for 11 –15 minutes, etc.).</p> <p>Please make every effort to pick your child up by your child's home base closing time.</p>		

PAYMENT POLICIES

Deposit and Registration Fee

Child Care - One week's non-refundable and non-transferable tuition is required at the time of registration to hold a space in our child care program. This tuition will be applied to the child's first week of attendance, but will be forfeited if the child does not attend by the scheduled start date or the parent fails to notify the Early Childhood Director two weeks prior to their child's start date that their child is withdrawing from the program. A space in our program cannot be held for longer than one week past the date the JCC and family have planned for the child's first day of attendance. If, after paying the registration fee, a family wishes to delay the child's attendance for longer than one week; the family will be given the option of paying tuition for each week of delayed attendance to secure the space.

School for the Early Years (SFEY) - A \$50 registration fee and a deposit equal to one month's tuition must be submitted with your registration form. This deposit is non-refundable and non-transferable. If you withdraw your child from the school at any time, you will not be refunded your registration fee or the one month's tuition.

School Age Child Care (SACC) - There is no deposit or registration fee required for the SACC program.

Summer Camp – A deposit of \$50 per week is due at the time of registration. Cash deposits can be accepted after the registration paperwork has been processed; however, registration is not complete until the deposit is made. The weekly deposit amount will be applied toward the weekly cost of camp. Registration will not be accepted if there is an existing unpaid account balance.

Tuition Payment

The JCC Business Office will draft accounts each Monday. Additional fees, including, but not limited to, returned draft fees or late pick-up fees will also be charged as required, not to exceed \$50.00 per week per child, without additional authorization. Families who cannot make full payment should contact our Business Office **immediately** to discuss an acceptable payment arrangement. We cannot provide child care services for families that fail to pay tuition fees. Financial assistance is available through the JCC for all families who qualify. Please stop at our Front Desk for a financial assistance form and to schedule an appointment with the Financial Assistance Coordinator.

Flex Care

Because flex care costs vary weekly, payments will be drafted on the second Monday following the billable week. This will allow time to process the weekly sign-in and out sheets and ensure that families are correctly billed. It is imperative that a child be signed-in upon arrival and out upon departure to accurately determine the fee. In the absence of sign-in and sign-out times for a child, the account will be charged for the full block of time, i.e. when a child who has been dropped-off at 7:30 AM has not been signed-in, the child's account will be charged from opening time (6:30 AM) until bus pick-up time or start of the school day.

Late Pick-up Charges

A late fee of \$5.00 per five minutes (\$5.00 for 6-10 minutes, \$10.00 for 11-15 minutes, etc.) will be imposed on families arriving more than five minutes after their child's home base closing time. A staff member will remain with the child until a family member or other authorized pick-up person arrives. Please make every effort to pick your child up by your child's home base closing time.

Returned Check/Draft Policy

Returned Payment Policy: Accounts are subject to a \$10 returned payment fee in the event that a check/automatic bank draft/ACH/credit card payment is disapproved or returned due to insufficient funds or failure to notify us of a closed account.

Absences

Refunds cannot be provided for days on which your child is absent. We are staffed and prepared for each child each day, whether or not the child attends.

JCC Closings

Weekly tuition payment is a consistent fee, regardless of holidays, emergency weather closings or other JCC closings. Every effort is made to hold our fees as low as possible without degrading the quality of care our program offers your children. We urge you to view tuition payments as a yearly commitment to the care and early education of your child and not in terms of numbers of days of attendance.

School Closings (SACC)

For scheduled school closing days, a sign-up sheet will be provided in advance for you to sign your child up to attend our program. Be sure to sign-up in advance of the closing so that sufficient staffing can be arranged and lunches provided; a large number of unscheduled drop-ins can create staffing and lunch shortages. Please refer to the Child Care Program Fee Structure for payment details.

Withdrawals

We require two weeks' notice to withdraw a child from the child care program. *We appreciate one month's notice.* Please obtain a *Change of Status for Child or Family Form* from the JCC Front Desk, Early Childhood Lobby, or the child's home base and return the completed form to the front desk or a drop box. The JCC requires that tuition be paid during the two weeks following the notice of withdrawal whether or not the child attends the child care program during that period.

Vacations

Each child care family may take 1 tuition-free vacation week per year. Our year runs from September 1 through August 31. Vacation requests can be made by obtaining a *Change of Status for Child or Family Form* from the Front Desk, Early Childhood Lobby, or the child's home base and returning the completed form to the Front Desk or a drop box so that you will not be billed and the staff will not be puzzled or worried by your child's absence.

Start-Up and Final Weeks of School

Many school schedules begin and end with a partial week of school. Families enrolled in the Before and After and the After-School programs will pay their weekly tuition rate. Families enrolled in the Before School program will pay our full day rate for full days of care and a prorated before school rate for the days school is in session.